

Triangle Pool – Swim Team Assistant Coach



Triangle Pool is a family-oriented, community-run pool located in the Enatai neighborhood of Bellevue, WA. The pool, which is open during the late spring and summer, offers individuals and families a fun, safe environment to socialize and enjoy aquatic activities.

Job Purpose/Overview:

The Swim Team Coach and Assistant Coach are responsible for managing and directing the Triangle Swim Team program. The coaches oversee all practices, swim meets and related activities and provide swim team members with individual instruction tailored to the needs and skill ability of each individual.

Employment Schedule:

Mid-May through early July.

Key Responsibilities:

- Assist with the swim team program for the Triangle Swim Club.
- Responsible for overseeing and managing the Jr. Swim Team.
- Help develop team goals and strategies for a successful summer swim season.
- Work with the Head Coach to assist swimmers in developing personal swim goals.
- Under the direction of the Head Coach, assist with the planning and running of workouts to help reach team and individual goals.
- Attend all practices.
- Attend Midlakes swim team meetings, as determined by Head Coach and Swim Team Coordinator.
- Attend Hytek training.
- Meet with Swim Team Coordinators as needed.
- Work with Head Coach to develop swim meet line-ups. Responsible for 30% of the administrative tasks related to meet line-ups (time trials, all A & B meets, B Champs, Prelims and A Champs.)
- Assist in maintaining swim meet records (times, etc.)
- Work with Head Coach to submit swim meet results according to Midlakes guidelines and timelines.
- Work with Head Coach to submit all champs (B Champs, Prelims and A Champs) entries. Responsible for entries being submitted on time and in accordance with Midlakes guidelines
- Attend all swim meets.
- Attend all swim team events outlined on swim team calendar.
- Listen to parents concerns/issues with respect and work towards a win-win outcome – communicate with swim team coordinators to help resolve issues.
- Display professional behavior when representing Triangle Pool (practices, meets, events, at the pool, Midlakes meetings, etc.)

Required Knowledge and Abilities:

- Knowledge of Midlakes and USA Swimming rules.
- Familiar with/ability to use Hytek software to develop meet entries and post/submit results.

Licenses/Certificates

- Current Cardiopulmonary Resuscitation for the Professional Rescuer (CPR/FPR) certification.
- Current First Aid certificate.
- Completed Swim Coach Safety course.

Education and Experience

- Competitive swimming background.
- Minimum one (1) year coaching experience; experience with a Midlakes team preferred.
- High school diploma or General Educational Development (GED) Certificate.
- Associate's or Bachelor's degree preferred.

How To Apply:

- Complete and submit [employment application](#) (required) and resume (optional) via one of the following:
 - Email: employment@trianglepool.org
 - Fax: (425) 460-4950
 - Mail: Triangle Personnel, PO Box 1081, Bellevue, WA 98009