

# **2010 BY-LAWS**

## **MIDLAKES SWIMMING LEAGUE**

### **ARTICLE I**

#### Purpose

The purpose of this league is to provide opportunity for its members to promote competitive swimming and other related water sports for its youth.

### **ARTICLE II**

#### Membership

- A. Existing membership consists of the organizations in good standing. Members are listed in Appendix A.
- B. Organizations shall acquire existing membership when:
  - 1. They sponsor a swimming team comprised solely of their fully obligated members.
  - 2. The member clubs are not affiliated with U.S. Swimming or P.S.S.A.
  - 3. They are accepted upon application by a majority of the existing membership.

### **ARTICLE III**

#### Membership Dues and Rights

- A. Annual dues and entry fees will be established annually at the Spring league meeting. No member of a club may participate in the specific event until those dues or fees are paid in full. Payment of the amount so established by the date so established constitutes a membership in good standing.
- B. Each membership in good standing is entitled to one vote at all League meetings. Diving and Water Polo Operating Plan changes will be voted on by Diving and Water Polo representatives of teams participating in these sports during the immediate past or current season.
- C. Eligibility
  - 1. All the contestants in league-sponsored meets must be bona fide members of the club they represent with the exception of diving which shall be governed by the approved dive operating plan. All bona fide club members shall enjoy full rights of participation in all activities sponsored by the Midlakes Swimming League.

- a. Participation will not be allowed:
    - 1) Membership in the club is a result of employment.
      - a. If a coach is also a swimmer, proof of club membership must be provide.
    - 2) Inconsistent membership policy - participants must have been admitted to membership on the same basis as all other members and without regard to ability.
    - 3) By using the membership of another family for the purpose of swimming.
  - b. If a family has a membership in more than one club, individual athletes from that family may compete in swimming, diving or water polo with any club for which the family has a membership. The only restriction is that once an individual athlete has begun participation in any of these activities by either attending a workout, practice or competition for a club, they will be ineligible to compete in that specific activity for any other club for which the family has a membership during the balance of that season.  
**Example:** If a family with two children has memberships at two clubs, their oldest could join the swim team at Club A while the youngest joins the team at Club B. For water polo both children could choose to join the team at Club B even though Club A also sponsors a water polo team.
  - c. The Board has the right to rule on any individual case.
- 2. Violation of this rule as determined by the Board, is cause for forfeiture of the offending club of any individual or club awards won during the dual or championship meet in which the offense occurred.
  - 3. Further, an offending club is suspended from league meet participation until the Board of Governors has reinstated the club to good standing.
  - 4. Diving:
    - a. Allow individuals without teams to participate as a team member of a club with a team subject to:
      - 1. Approval of the Board representative in charge of diving.
      - 2. The participating club will accept other divers.
  - 5. Water Polo - Allow individuals without teams to participate as a team member of a club with a team subject to:
    - a. Approval of the Board representative in charge of water polo.
    - b. The participating club will accept other players.

- D. Member teams may be put on probation or expelled from the league by the following procedures:
1. All matters concerning probation or expulsion will be heard by the league. This hearing may take place at regular or special meetings. Two weeks prior to the meeting, the team or teams filing the complaint must provide the Board of Governors and the accused team a detailed copy of the complaint.
  2. A member team will be put on probation by a majority vote of the members in good standing. The third successive time a member has been put on probation, it will be expelled from the league. At a later date, it may apply for membership.
  3. A member team may be expelled by a two-thirds vote of the members in good standing.

#### **ARTICLE IV**

##### League Meetings

League meetings are open to the public. In order to encourage ideas from coaches and other interested parties, it is the right of anyone to enter into the discussion of topics from the floor. Voting will be done in accordance with Article III-B of one vote per club.

- A. Roberts Rules of Order will be used.
- B. Regular Meeting
1. Fall Meeting - Held no later than October 15. The principal purposes of this meeting will be:
    - a. Election of league officers.
    - b. Review and approval by the membership for the proposed competitive program.
    - c. Rule on application for membership or expulsion of members.
    - d. Any other business deemed necessary for the operation of the league.
  2. Spring Meeting - Held between March 15 and April 15. The principal purposes of this meeting will be:
    - a. Establishment by the membership of the annual dues and entry fees.
    - b. Divisional alignments.
    - c. Approve operating plan.

- d. Rule on application for membership or expulsion of members.
  - e. Any other business deemed necessary for the operation of the league.
3. Coaches Meeting – Held the first part of June prior to the first meet. Attendance by one or more coaches or a representative from each club is required.
- C. They shall establish time and place for regular or board-called special meetings and insure proper notification to all members in good standing.
- D. They shall handle protests in the following manner:
- 1. All protests will be heard by the Board of Governors within one week. The hearing will be conducted by a minimum of three Board members or appointed representatives.
  - 2. Protests must be submitted to the Board in writing within 96 hours of the meet, and a copy of the protest must be submitted to opposing teams within 96 hours of the meet.
  - 3. The presiding officers will be guided by the league operating plan and U.S. Swimming rules in their decisions.
  - 4. If a member of the Board is associated with a team involved in the protest, he will be disqualified as a member of the hearing board.
  - 5. All protests and rationale will be made public at the Fall meeting.
  - 6. All decisions are final.
- E. It shall be the responsibility of the Board of Governors to act on all matters not specifically covered by the By-Laws or Operating Plan.

#### **ARTICLE V**

- A. The Board of Governors shall be composed of Midlakes officers, Awards and Records Administrator, Officials Administrator, Past President, Division Reps, Water Polo Reps, Diving Reps and Coaches Reps.
- B. Club Representation on the Board of Governors will not exceed two (2) from any one club.

## ARTICLE VI

### Duties of Officers

- A. President
  - 1. Preside at all league and board meetings.
  - 2. Establish time and place of all board meetings.
  - 3. Appoint all committee members and be an ex-officio member of all committees.
- B. Vice-President or President-Elect
  - 1. Act for the President in his absence.
  - 2. Collect and manage Coaches certifications.
- C. Secretary
  - 1. Maintain minutes, recording attendance of all league and board meetings.
  - 2. Act as custodian of all club documents, records, correspondence, by-laws, etc.
  - 3. Serve notice of all meetings to members in good standing.
  - 4. Distribute revised by-laws to all members in good standing at the next regular meeting after revisions are made.
- D. Treasurer
  - 1. Maintain books of accounts accurately reflecting all receipts and disbursements.
  - 2. Receive, deposit and disburse all funds necessary for operation of the league.
    - a. Copies of bank statements shall be sent to the Board President for review
  - 3. Make a financial report at all regular league meetings.
  - 4. Identify members in good standing at all league meetings.
- E. Officers of the Midlakes Swim League shall serve for a term of two years per election by the general membership.

## ARTICLE VII

### Amendments

- A. Amendments to these by laws can be made:
1. At any regular meeting or special meeting when:
    - a. Proposed amendment is given to all members in good standing at the time, notice of a meeting for the purpose is given.
    - b. Fifty per cent of the members in good standing are in attendance at the meeting.
  2. At any regular or special meeting when two-thirds of the total league membership in good standing approves such proposed amendment.

## ARTICLE VII

### Insurance

- A. Insurance requirements for all clubs:

All clubs who desire to participate in any Midlakes Swim League sponsored activity must provide written certification of insurance with a minimum of \$1,000,000 liability coverage for those activities in which they want to participate, to the Midlakes Board no later than June 1, in the year that the activities occur.

Adopted	04/11/1973	Revised	03/07/1974	Revised	04/16/1975
Revised	04/24/1978	Revised	10/19/1981	Revised	09/22/1982
Revised	09/24/1985	Revised	04/22/1986	Revised	03/22/1987
Revised	04/20/1988	Revised	09/21/1988	Revised	09/19/1989
Revised	04/25/1991	Revised	04/21/1993	Revised	04/14/1995
Revised	04/21/1999	Revised	04/21/2002	Revised	04/27/2004